

# ARRIVAL & DEPARTURE GUIDE

Detailed arrival/departure and ground experience information to help you prepare for your next mission with us.

**LEZL/SVQ**

Seville Airport

**PREPARED BY**

UNIVERSAL AVIATION

**24/7 SUPPORT**

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# ARRIVAL PROCEDURES



## PASSENGERS AND CREW ARRIVALS

### TERMINAL

A Universal Aviation staff member will meet the crew and passengers upon arrival. A couple of Universal's Mercedes vans will be waiting to drive everyone to the Main Terminal. On average, the drive time to the Terminal is 2 to 3 minutes from Ramp 1 or Ramp 2.

CIQ is located inside the Terminal. Once everyone has cleared the CIQ process, they will be escorted to the Terminal's entrance, where ground transport will be waiting for them.

A Universal staff member will communicate with your driver to ensure everyone has a smooth ground transport pickup. Ground transport drivers may pick up crew and passengers at the entrance of the Terminal landside. On average, it can take approximately 20 minutes after landing to exit the airport.

## LUGGAGE

### HANDLED VIA A UNIVERSAL STAFF MEMBER

Upon clearance to deplane, luggage will be transferred from the aircraft to the Terminal. All luggage will be placed in the trunk of a Universal Aviation vehicle transport vehicle unless requested otherwise.

## PARKING

### RAMP 1 OR RAMP 2

Parking will be assigned 2hrs prior to your arrival. In most cases aircraft are assigned parking on Ramp 1 or Ramp 2. The aircraft will stay at same stand it arrives at, however, we suggest the brakes are left in the off position in case we need to reposition the aircraft.

## PET ARRIVALS

### DOGS, CATS, FERRETS, AND GECKOS ARE PERMITTED

To enter Spain with your pet, it must be at least 12 weeks and 21 days old. All pets will need to have a microchip or other approved type of identification on their bodies, a current rabies vaccine, a health inspection certified by an official veterinarian in your home country (with Spanish translation), and certified copies of the identification and vaccination documents. Review the [approved types of documentation](#) needed to enter Europe with a pet.

On rare occasions, you may be asked to write a declaration in which you will have to specify the purpose of your trip and indicate that your intent is to keep your pet with you and not to sell it. For additional information on traveling with [your pets, visit the EUROPA website](#).

# DEPARTURE PROCEDURES

## PASSENGER AND CREW DEPARTURES

### TERMINAL

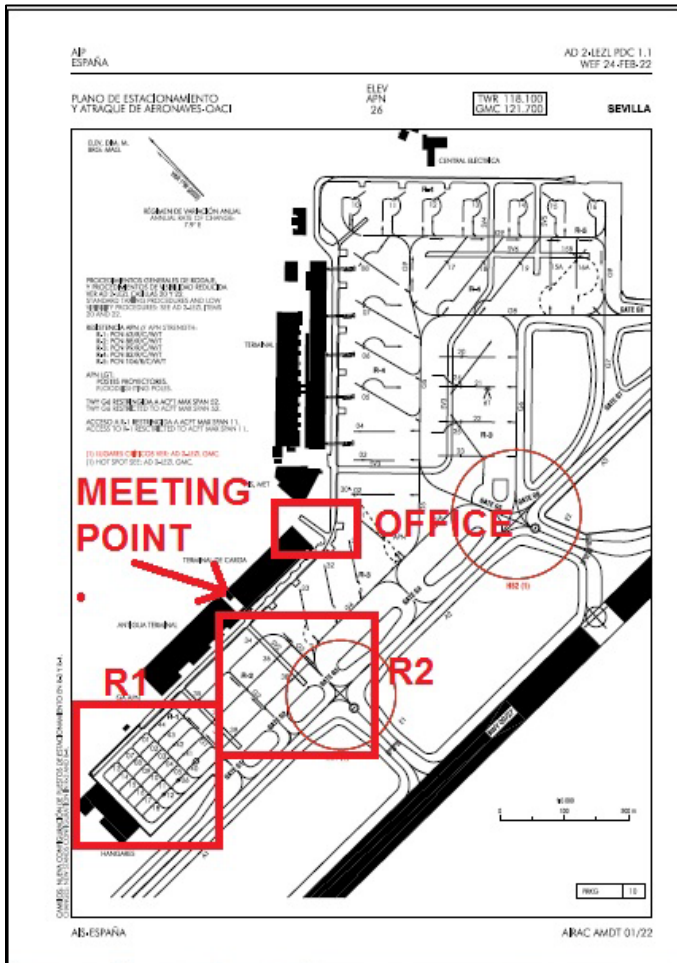
Our team will meet the passengers and crew members at the entrance of the Terminal. They will be escorted to the CIQ area, where crew and passengers will be processed. Passports will need to be processed if the destination is a non-Schengen country. A Universal porter will assist with all bags and luggage.

Depending on the amount of luggage, the expected processing time is 10 minutes. On average, passengers and crew members can be in and out of the airport in 20 minutes. Passengers must all board at the same time.

## GROUND TRANSPORTATION

### AIRPORT ADDRESS

A-4, KM. 532, 41020 SEVILLA, SPAIN



## COVID-19 SAFETY

For the most current Covid-19 updates and regulations, contact your Universal Aviation representative.

## USEFUL LINKS & RESOURCES

- [SEVILLE, SPAIN \(LEZL\) INFORMATION](#)
- [EXPANDING PRESENCE IN SPAIN](#)
- [FEASIBILITY - IQ - MISSION PLANNING INTELLIGENCE](#)
- [TRIP SUPPORT](#)