

ARRIVAL & DEPARTURE GUIDE

Detailed arrival/departure and ground experience information to help you prepare for your next mission with us.

LFPB/LBG

Paris Le Bourget Airport

PREPARED BY

UNIVERSAL AVIATION

24/7 SUPPORT

+331 483 596 38

(Call for emergencies only between 2200 – 0600 local time)

Updated 01.20.26

ARRIVAL PROCEDURES

PASSENGERS AND CREW ARRIVALS

Gendec and passenger manifest are required for all flights. For arrivals outside Schengen, an immigration officer will be called to meet arriving passengers. The crew does not need to go thru immigration.

Passengers carrying a sum of money equal to or greater than 10,000 € or equivalent in other currencies must be declared to customs when entering or leaving France. This may be done [online](#) to save time.

On average, passengers can be in and out of the airport within 10-15 minutes. Immigration does not check the crew, so they may leave the airport as soon as they are ready.

PASSENGERS WITH DISABILITIES

AVAILABLE UPON REQUEST

Depending on the size of the aircraft, we can coordinate a medical lift of the plane. Wheelchairs are also available. Coordinate with your Universal Aviation staff member for additional information.

LUGGAGE

HANDLED VIA A UNIVERSAL STAFF MEMBER

A ramp agent will offload your luggage from the aircraft to the passenger/crew ground vehicle.

PARKING

UPON REQUEST

Your parking request must be sent to the FBO of your choice before arriving. All widebody operators should contact the FBO of their choice to request parking before arrival. Widebody aircraft parking is limited. Submit your widebody aircraft request as soon as possible.

PET ARRIVALS

PERMITTED TYPE OF PETS: DOGS AND CATS

Your dog/cat must be more than three months old to enter France. It must have a current vaccination certificate. The rabies vaccine needs to be given at least 21 days and less than 12 months before arriving in France. Your pet will need to be tattooed or have a microchip, or it will not be allowed to enter the country. Pet owners must be able to provide the pet's vaccination certificate on arrival.



DEPARTURE PROCEDURES

PASSENGERS AND CREW DEPARTURES

Gendec and passenger manifest are required for all flights. We will have an immigration officer available to process passengers with a destination outside Schengen. All crew members are exempt.

On average, crew members can board their aircraft in less than 5 minutes. Depending on the passenger's destination, it can take 5 to 15 minutes to process and escort them to the aircraft.

PASSENGER AND TRANSPORTATION

FOR DRIVERS: DIRECTIONS FROM DOWNTOWN PARIS (APPROXIMATELY 15.2 KM)

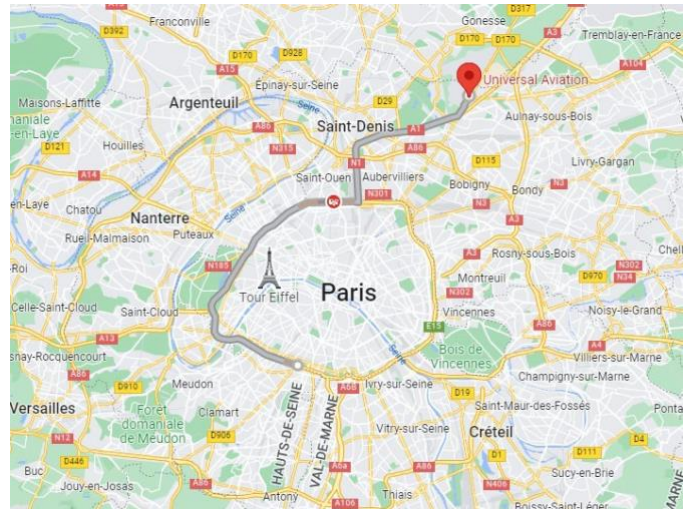
ADDRESS: 9 Avenue de l'Europe – 93350 Aéroport du Bourget

Follow Bd Périphérique and A1 to Le Bourget. Take exit 5 from A1 (25.7 km)

- Head west on Bd Périphérique (16.5 km)
- Take the exit toward A1 (550 m)
- Continue onto A1 (8.1 km)
- Take exit 5 for N2 toward Le Blanc-Mesnil/Aéroport Le Bourget (350 m)
- Keep left at the fork, follow signs for Dugny-Centre/Parc Départemental/
- De la Courneuve/Parc d' Expositions (170 m)

Take Av. Alain Bozel and Rue de Rome to Av. de l'Europe in Dugny (1.1 km)

- Continue straight (27 m)
- At the roundabout, take the 1st exit onto Av. Alain Bozel (500 m)
- Turn right onto Rue de Rome (300 m)
- At the roundabout, take the 2nd exit onto Rue Désiré Lucca (140 m)
- Rue Désiré Lucca turns right and becomes Av. de l'Europe (160 m)



OPERATIONAL UPDATES FOR (LFPB)

IMPORTANT: PARIS LE BOURGET TO SEND LANDING FEE INVOICES DIRECTLY TO OPERATOR'S

Effective April 1, 2022

Paris Le Bourget Airport (LFPB) has made an operational change and is no longer allowing service providers such as Universal to pay landing fees on its customers' behalf, as we have for many years. Aéroports de Paris (ADP), the owner and operator of Le Bourget, is sending landing fee invoices directly to the operator for direct payment. Learn more about the [new operational update for Paris - Le Bourget \(LFPB\) airport](#).

Additionally, ADP requires that [operators provide noise certificates](#) for their fleet (one noise certificate per registry). Failure to do so will result in ADP charging the highest landing fee price.

USEFUL LINKS & RESOURCES

- [LE BOURGET, FRANCE \(LFPB\) INFORMATION](#)
- [TROUBLE-FREE TRAVEL GUIDE TO FRANCE](#)
- [SOUTHERN FRANCE BUSINESS DESTINATION GUIDE](#)

