

ARRIVAL & DEPARTURE GUIDE

Detailed arrival/departure and ground experience information to help you prepare for your next mission with us.

LPCS/CAT

Cascais Airport

PREPARED BY

UNIVERSAL AVIATION

24/7 SUPPORT

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ARRIVAL PROCEDURES



PASSENGER AND CREW ARRIVALS

A Universal Aviation staff member will greet passengers and crew immediately upon arrival. Our staff will escort them to the main terminal. If customs and immigration control is required, staff will guide travelers to the designated passport control area. Once cleared, passengers and crew will be escorted to their arranged transportation.

- **No Passport Control or Customs** – The procedure takes approximately 5 minutes.
- **With Passport Control** – The procedure takes approximately 10 minutes.

For ground transportation arranged by the client, prior coordination with drivers is required. If needed, Universal Aviation can coordinate VIP transport based on client requests and specifications.

PASSENGERS WITH DISABILITIES

WHEELCHAIRS ARE AVAILABLE

For passengers requiring mobility assistance, wheelchairs are available upon request. Staff will assist passengers with disabilities during deboarding. An additional step can be placed at the aircraft entrance for passengers who need extra support descending the stairs. Assistance will be provided throughout the entire arrival process.

LUGGAGE

HANDLED BY UNIVERSAL STAFF

Universal Aviation staff handle all baggage using a dedicated vehicle. The procedure includes:

- Collecting and transporting baggage to the terminal
- Screening luggage at designated security areas
- Assisting with customs inspections (the baggage owner must be present during random checks)
- Loading baggage into the designated ground transport

PET ARRIVALS

PERMITTED AND REQUIREMENTS

- **Schengen Flights** – No special procedures required.
- **Non-Schengen Flights** – Pets must have:
 - Microchip implantation certificate
 - Rabies vaccination record
 - European model of the Official Health Certificate
 - Information provided 24 hours before ETA for coordination

[Pet Info for Non-Schengen Flights](#)

DEPARTURE PROCEDURES

PASSENGERS AND CREW DEPARTURES

Universal Aviation staff will greet passengers and crew at the terminal entrance and assist with luggage. Security screening is required before boarding. The departure process includes:

- Cross-checking General Declaration (Gen Dec) with IDs
- Conducting baggage reconciliation
- Assisting crew with flight documents at the FBO before proceeding to the aircraft
- Providing passengers with access to the lounge while boarding procedures are completed
- Supporting customs clearance if passport control is required

PASSENGERS WITH DISABILITIES

WHEELCHAIRS ARE AVAILABLE

Wheelchairs and additional steps for boarding are available upon request. Staff will assist passengers requiring mobility support through security and customs procedures.

LUGGAGE

HANDLED VIA A UNIVERSAL STAFF MEMBER

Upon terminal arrival, Universal staff will:

- Tag and document baggage
- Ensure all luggage is screened at designated security checkpoints
- Transport baggage to the aircraft via a dedicated vehicle
- Assist crew with loading luggage onto the aircraft

PET DEPARTURES

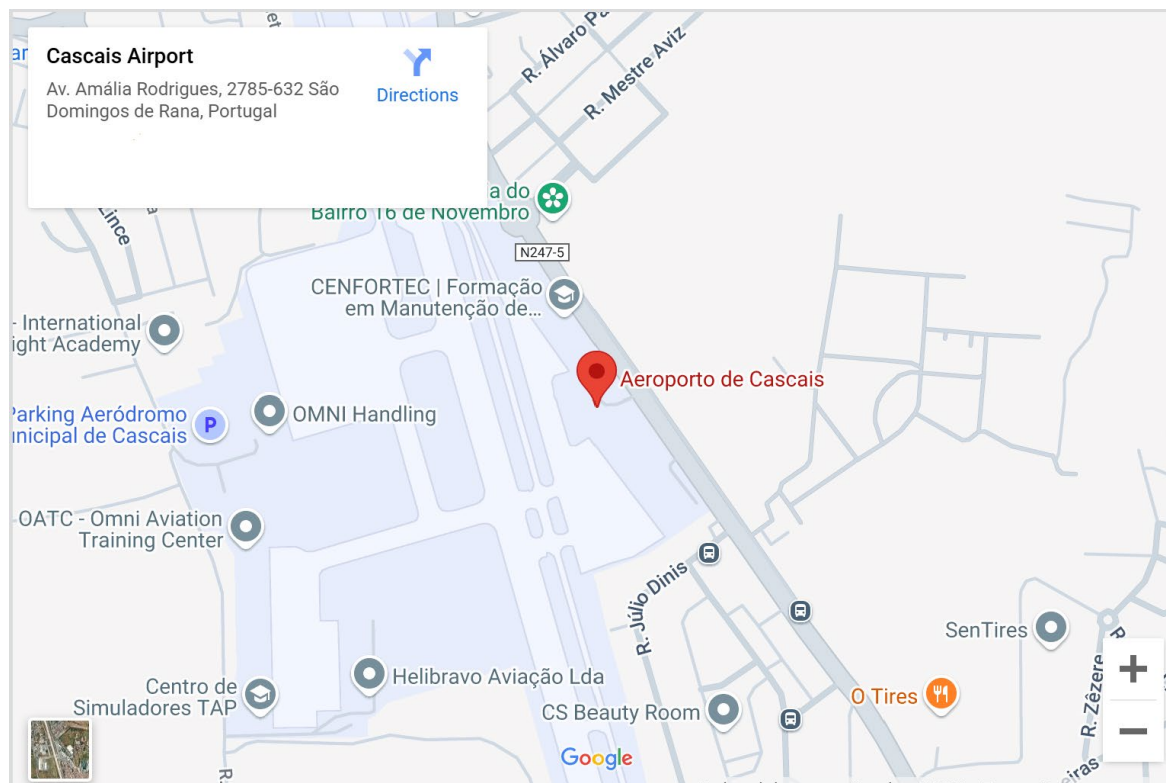
PET PERMITS AND REQUIREMENTS

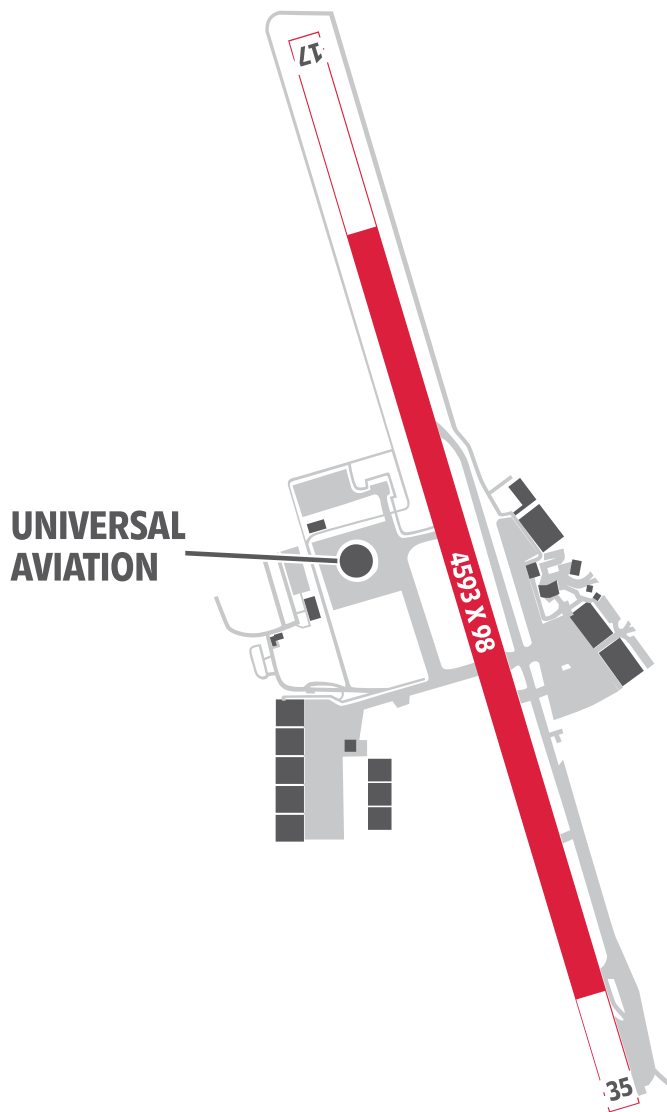
No special procedures are required for pet departures.

GROUND TRANSPORTATION

DIRECTIONS TO THE AIRPORT FOR DRIVERS

AIRPORT ADDRESS: Rua Bartolomeu Gusmão, 2785-640, São Domingos de Rana





USEFUL LINKS & RESOURCES

- [FEASIBILITY - IQ - MISSION PLANNING INTELLIGENCE](#)
- [TRIP SUPPORT](#)