# ARRIVAL & DEPARTURE GUIDE

Detailed arrival/departure and ground experience information to help you prepare for your next mission with us.

# LPFR/FAO

**FARO International Airport** 

**PREPARED BY** 

**UNIVERSAL AVIATION** 

24/7 SUPPORT

+351 910285371



## **ARRIVAL PROCEDURES**



#### PASSENGER AND CREW ARRIVALS

#### Passenger Arrival

Upon arrival, our staff will meet and greet passengers as they disembark. Passengers will be transported by Executive Van to the terminal door and will have a short walk until outside of arrivals, on the way through the terminal they will pass immigration and customs 10 minutes since Aircraft until outside. Our staff will unload and transport all passenger's luggage and bags to the passenger's awaiting vehicle.

#### Crew Arrival

Upon arrival, our staff will be there to meet the crew and ask them if they require any services before leaving the airport. Crew will be transported on Executive Van to the terminal and will have a short walk until outside of Airport, to clear customs and immigration, 10 minutes from the Aircraft to leaving the terminal. Our staff will help Crew to unload, if requested, luggage and bags until Crew transport vehicle.

During the busy season in the Algarve APR to OCT, I would suggest that passengers try to schedule their arrivals and departures to after 1400 local time as the terminal gets very busy before these times

#### **PASSENGERS WITH DISABILITIES**

#### WHEELCHAIR AVAILABLE

A wheelchair is available upon request. A staff member will assist passengers with disabilities, but we cannot remove passengers from the aircraft that are not able to walk down the stairs assisted and Faro airport does not provide this service for General Aviation

#### **LUGGAGE**

#### HANDLED BY UNIVERSAL STAFF AND PORTERS

One of our staff member will handle your luggage and transport it in a vehicle. Customs officials may perform random scans of your luggage, beside our staff carries all passenger's luggage and bags, passengers should accompany all process as this is mandatory by Portuguese Authorities. Rest assured that your luggage is always kept secure. When it's time to leave the airport, a staff member will load your luggage into their ground transport vehicle.

#### AIRCRAFT PARKING

Our team coordinates directly with Airport Operations upon receiving the operator's formal handling request, advance notice of required parking is imperative to assure parking in high season.

#### PASSENGER & CREW GROUND TRANSPORTATION

All arrangements can be made upon request with transfer details provided.

#### **PET ARRIVALS**

PERMITTED WITH VALID DOCUMENTATION

Pets require official documentation. Veterinary services are available only upon request. For details, visit: https://www.dgav.pt/vaiviajar/conteudo/animais-de-companhia/.



Pets from non-Schengen countries, owners must send documentation in advance for veterinary appraisal.

Within the Schengen country's there is no veterinary control, but pet owners must carry their pets' certificates

### DEPARTURE PROCEDURES

#### PASSENGERS AND CREW DEPARTURES

Universal Aviation staff will meet passengers and crew at the departures area. Passengers will be escorted through security, immigration, and customs, then transported via Executive Van to the aircraft, taking approximately 10 minutes from the transport vehicle to the aircraft. This process takes approximately 10 minutes from arrival at the airport for departure, the transport vehicle to the aircraft.

During the busy season in the Algarve APR to OCT,I would suggest that passengers try to schedule their arrivals and departures to after 1400 local time as the terminal gets very busy before these times.

Crew members will follow a similar process, typically within 5-10 minutes from vehicle to aircraft, with luggage assistance provided if needed.

#### **PASSENGERS WITH DISABILITIES**

WHEELCHAIR AVAILABLE

Assistance is available upon request for boarding and transportation to the aircraft.

Passengers need to be able to walk assisted by our staff up and down the stairs.

#### **LUGGAGE**

HANDLED VIA A UNIVERSAL STAFF MEMBER

Universal Aviation staff will securely handle luggage. Passengers will not accompany their luggage at departures, unless it's a specific item that is requested by the passengers, the luggage is taken by our staff to be loaded onto the aircraft.

#### **PET DEPARTURES**

PERMITTED WITH VALID DOCUMENTATION

Veterinary checks are not required for departing pets. For details, visit:

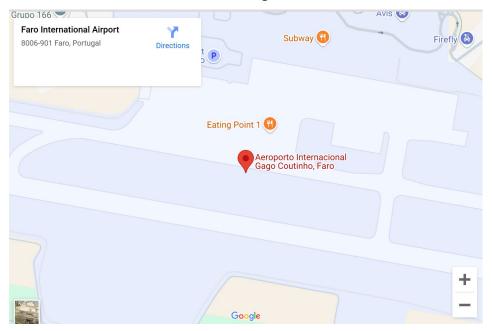
https://www.dgav.pt/vaiviajar/conteudo/animais-de-companhia/.



# **GROUND TRANSPORTATION**

#### **DIRECTIONS TO THE AIRPORT FOR DRIVERS**

AIRPORT ADDRESS: 8006-901 Faro, Portugal



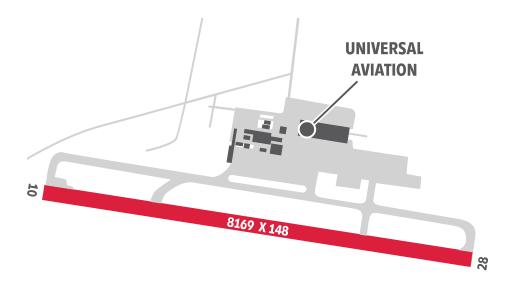
All passengers and crew are requested to call us 20 minutes before arrival at departures to ensure timely assistance.



DEPARTURES MEETING POINT FARO AIRPORT



#### **AIRPORT RUNWAYS AND UNIVERSAL AVIATION OFFICE**



# **USEFUL LINKS & RESOURCES**

- FEASIBILITY IQ MISSION PLANNING INTELLIGENCE
- TRIP SUPPORT

