

# ARRIVAL & DEPARTURE GUIDE

Detailed arrival/departure and ground experience information to help you prepare for your next mission with us.

## MDPC/PUJ

Punta Cana International Airport

**PREPARED BY**  
UNIVERSAL AVIATION

**24/7 SUPPORT**  
+809-965-8722



# ARRIVAL PROCEDURES



## PASSENGERS AND CREW ARRIVALS

### IMMIGRATION AND CUSTOMS PROCESS

Upon arrival, a Universal Aviation staff member will greet passengers and crew as they disembark. Passengers and crew will have a short walk to the FBO or VIP Terminal with the assistance of our staff. Our staff will transport all luggage and bags to the CIQ area for processing.

Inside the FBO, a staff member will collect everyone's passports and present them to the customs and immigration officers. We will process all luggage through security and customs. Passengers can wait and watch in the VIP lounge while their luggage is processed through customs. The CIQ area is conveniently located in front of the VIP lounge, with a clear view of the CIQ area. After all passengers and crew members clear customs and immigration, a staff member will escort them to meet their ground transport vehicle at the landside entrance of the FBO.

It can take up to 10 minutes to disembark the aircraft, pass through customs, and leave the airport in their ground transport vehicle. We will stay in contact with the driver to ensure passengers have a smooth pick-up.

## PASSENGERS WITH DISABILITIES

### WHEELCHAIR AVAILABLE

A staff member will assist passengers with disabilities in deplaning the aircraft. Request a wheelchair prior to arrival to avoid any delays.

## COVID-19 SAFETY

Contact your Universal Aviation representative for the most current Covid-19 updates and regulations.

## PARKING

Upon landing, the captain will follow the TWR instructions to the ramp. Once on the ramp, the pilot will be guided to the aircraft's assigned parking spot.

## PET ARRIVALS

### PERMITTED WITH VALID DOCUMENTATION

Pets allowed in the Dominican Republic include cats, dogs, household birds, hamsters, guinea pigs, ferrets, non-poisonous reptiles, pot-belly pigs, rabbits, and tropical fish. All pets must have the appropriate documentation from a licensed Veterinarian. Pet's original health certificate must include the license number and signature of the veterinarian. **The certificate and pet's treatment must not be older than 15 consecutive days after being issued, or it will not be valid.** Each animal will be charged a USD 10.00 fee per entry.

# DEPARTURE PROCEDURES

## PASSENGER AND CREW DEPARTURES

MUST MEET AT THE ENTRANCE OF THE FBO

On average, the entire departure process for passengers and crew can take up to 15 minutes if all documents are in order. A Universal Aviation staff member will be waiting for passengers and crew members at the entrance of the FBO.

Inside the FBO, a Universal staff member will collect everyone's passports and present them to the customs and immigration officers. They will process all luggage through security and customs. After all passengers and crew members clear customs and immigration, a staff member will escort them to meet their ground transport vehicle at the landside entrance of the FBO.

## LUGGAGE HANDLING

All bags and luggage pieces are received at the entrance of the FBO or VIP Terminal. A Universal Aviation staff member will take everyone's luggage to the CIQ area. Once passengers and crew members are cleared, our staff will transport all luggage to the aircraft for loading.

## PET DEPARTURES

PERMITTED WITH VALID DOCUMENTATION

Pet's original health certificate must include the license number and signature of the veterinarian. **The certificate must not be older than 15 consecutive days after being issued, or it will not be valid.**

- Rabies vaccination must not be older than one year.
- Each animal will be charged a USD 10.00 fee per exit.

## PASSENGER GROUND TRANSPORTATION

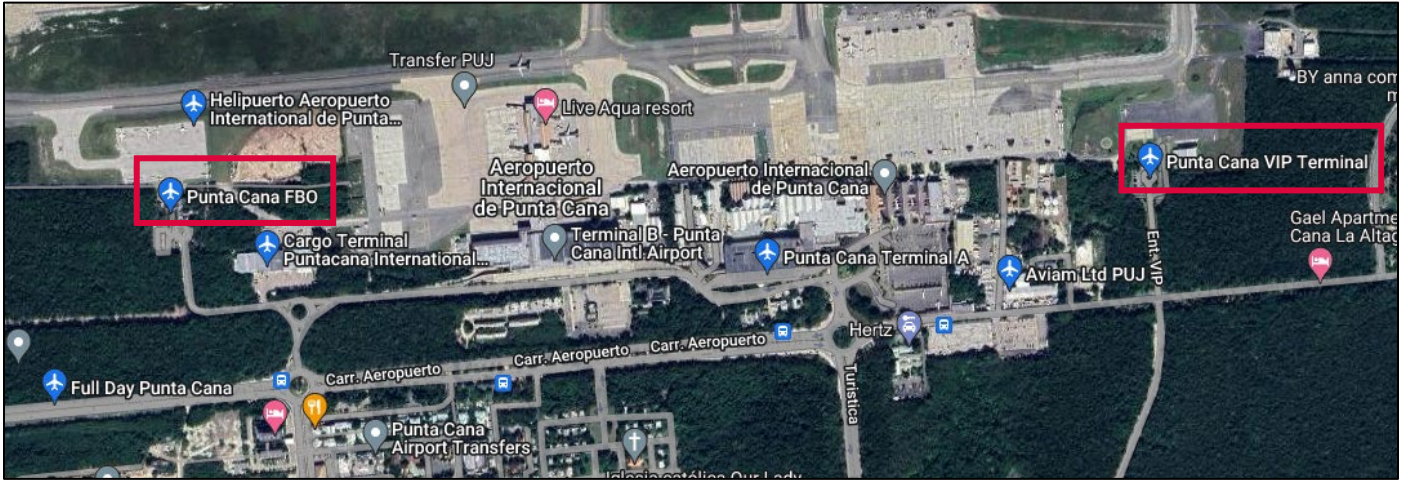
ADDRESS FOR DRIVERS:

Carr Aeropuerto Punta Cana 23000

### PUNTA CANA INTERNATIONAL AIRPORT (MDPC) MAP



## FBO AND VIP TERMINAL AT PUNTA CANA AIRPORT (MDPC)



## USEFUL LINKS & RESOURCES

- [DOMINICAN REPUBLIC, PUNTA CANA \(MDPC\) INFORMATION](#)
- [BUSINESS AVIATION DESTINATION GUIDE 2022 FOR THE DOMINICAN REPUBLIC](#)
- [RESOURCES IN LATIN AMERICA](#)
- [GLOBAL GROUND HANDLING NETWORK](#)
- [FEASIBILITY - IQ - MISSION PLANNING INTELLIGENCE](#)
- [TRIP SUPPORT](#)