

# ARRIVAL & DEPARTURE GUIDE

Detailed arrival/departure and ground experience information to help you prepare for your next mission with us.

## **SBGL/GIG**

Rio de Janeiro/Galeão – Antonio Carlos Jobim International  
Airport

**PREPARED BY**

UNIVERSAL AVIATION

**24/7 SUPPORT**

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# ARRIVAL PROCEDURES



## PASSENGERS AND CREW ARRIVALS

### INTERNATIONAL ARRIVALS: TERMINAL 02 - ARRIVAL LEVEL - DOOR C/D

Upon arrival, crew and passengers will disembark through in the Terminal 01 – 1ST FLOOR – DOOR H. It will be approximately 10 minutes from the aircraft to the meeting point, where ground transportation will be waiting. It takes about 25 minutes from the aircraft to the airport exit. We will keep in contact with your drivers and ensure you have a smooth pick-up.

Passengers will be escorted to entrance 32A, and they will be subject to security inspection. All carry-on bags will be inspected, and passengers will be scanned with metal detectors. If any forbidden item is found, it will be kept by security agents, sealed, and returned to the owner outside the security area. We will have to cross the domestic arrivals corridor. For that reason, one of the airport security agents will escort us to avoid encountering commercial airline passengers.

This process will take approximately 10 minutes until we reach the immigration counters. Afterward, they will have to go through customs with their bags, complete another x-ray screening, and meet their ground transportation. The complete process will take around 25 minutes. The crew will need to go through the same process.

### DOMESTIC ARRIVALS: TERMINAL 01 – 1ST FLOOR – DOOR H

Upon arrival, crew and passengers will disembark through in the Terminal 01 – 1ST FLOOR – DOOR H. It will be approximately 10 minutes from the aircraft to the meeting point, where ground transportation will be waiting.

## DISABILITIES

Passengers with disabilities will have access to a ramp and an elevator for boarding and disembarking. Inform your Universal Aviation agent if you will require assistance for a passenger with a disability.

## LUGGAGE

### HANDLED VIA A UNIVERSAL STAFF MEMBER

All luggage must be offloaded from the aircraft upon arrival and checked in customs via the Terminal. A staff member will take the luggage to the Terminal in the customs sector. We will wait for passengers to collect the luggage and pass through with them. A staff member will assist passengers and crew through the entire arrival process.

## PARKING

### TERMINAL 01 (VERIFY WITH AGENT)

Parking is available—request parking in advance during high travel seasons with special events. Aircraft are usually parked in Terminal 01 unless it's full. Confirm your parking Terminal with your Universal Aviation agent before arriving.

## PET ARRIVALS

### PERMITTED

A current International Veterinary Certificate/PET passport issued or endorsed by an Official Veterinarian from the country's Veterinary Authority is required. [Learn about Brazil's requirements per animal](#). Pet tutor's document (passport).

## COVID-19 SAFETY

Contact your Universal Aviation representative for the most current Covid-19 updates and regulations.

## DEPARTURE PROCEDURES

### PASSENGER AND CREW DEPARTURES

#### INTERNATIONAL DEPARTURES: TERMINAL 2, DOORS C/D

The passenger meeting point is located at Terminal 2, through doors C/D. We will meet the crew at the curbside. It is a 20-minute walk through the Terminal to meet their transportation to the aircraft. The crew will also need to finalize the temporary admission at the Customs office. On average, this takes 40 minutes from the airport entrance to the aircraft.

#### DOMESTIC DEPARTURES: TERMINAL 1, 1ST FLOOR, DOOR H

The passenger meeting point is located at Terminal 1, 1<sup>st</sup> floor, through door H. From there, passengers are taken through security and then to our van. The bags are taken through a separate security checkpoint. The total time from the airport entrance to the aircraft is around 20 minutes. Recently we've been notified by customs that they might perform aircraft checks before departure. Keep this in mind as it will probably increase the amount of time to depart.

## PASSENGER AND CREW GROUND TRANSPORTATION

### GROUND TRANSPORT

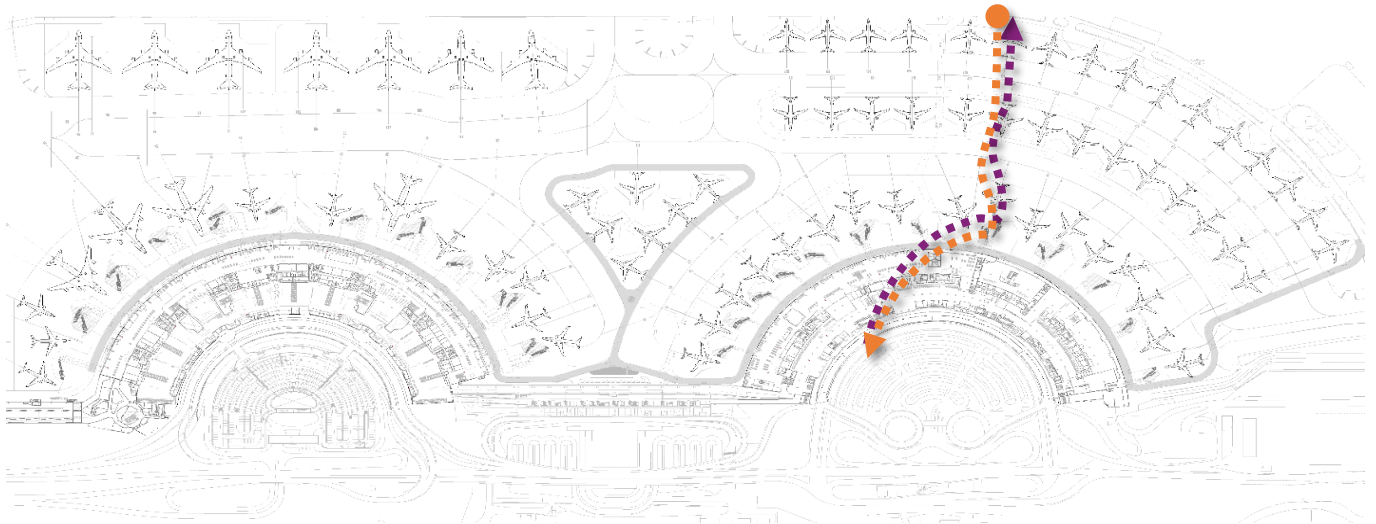
#### PASSENGER AND CREW

Ground transportation must be requested at least 24 hours in advance. Some types of vehicles must be requested four days in advance. From the meeting points to the main Terminal, then to the airfield. Contact your Universal Aviation agent for more information.

# TERMINALS

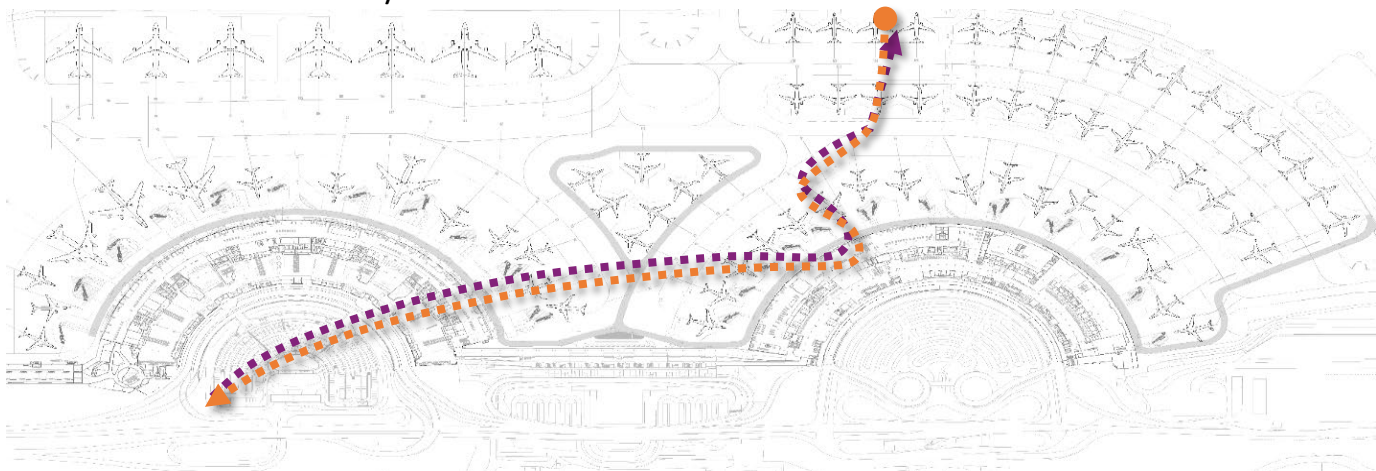
## INTERNATIONAL ARRIVAL

TERMINAL 02 – DOORS C/D – 1ST FLOOR - LAST DOORS OF THE TERMINAL



## INTERNATIONAL DEPARTURE

TERMINAL 02 – DOORS C/D – 2<sup>ND</sup> FLOOR – LAST DOORS OF THE TERMINAL



## USEFUL LINKS & RESOURCES

- [RIO DE JANEIRO, BRAZIL \(SBGL\) INFORMATION](#)
- [BRAZILIAN OPERATIONS CENTER](#)
- [RESOURCES IN LATIN AMERICA](#)
- [FEASIBILITY - IQ - MISSION PLANNING INTELLIGENCE](#)
- [TRIP SUPPORT](#)