

ARRIVAL & DEPARTURE GUIDE

Detailed arrival/departure and ground experience information to help you prepare for your next mission with us.

VTSP/HKT

Phuket International Airport

PREPARED BY
UNIVERSAL AVIATION

24/7 SUPPORT
+66 2 535 4949



ARRIVAL PROCEDURES



PASSENGER AND CREW ARRIVALS

MAIN TERMINAL

A Universal Aviation staff member will greet you on the ramp upon arrival. A staff member will pass out Arrival Cards to all passengers before disembarking the aircraft. Most of the details on the Arrival Card will be filled in by a staff member before the aircraft arrives. Passengers must sign their Arrival Cards before entering the Main Terminal.

After passengers disembark, they will be transported to the Main Terminal for CIQ processing. Everyone must have their passports and Arrival Cards ready to show the CIQ officials. After clearing CIQ, **passengers** will be escorted to **International Arrival Gate Number 2** to meet their ground transport driver and the **crew** must meet their ground transport driver at **International Arrival Gate Number 5**.

AIRCRAFT PARKING

Air traffic control will guide the aircraft to its assigned parking space. The maximum parking duration is 48 hours. After 48 hours, the aircraft is required to be positioned in the hangar or repositioned to the nearest airport. Parking spots are assigned 3 hours prior to arrival.

PASSENGERS WITH DISABILITIES

AN AMBULIFT AND WHEELCHAIR ARE AVAILABLE

An Ambulift and wheelchair are available upon request. Submit your request to a Universal staff member prior to arriving to ensure the equipment is available and avoid delays. A staff member will assist passengers with disabilities in deplaning and transporting them to the Main Terminal.

LUGGAGE

HANDLED VIA A UNIVERSAL STAFF MEMBER AND PORTERS

Porters will transport luggage from the aircraft to the Main Terminal. Luggage is never left unattended. A staff member will assist with processing all luggage through security and customs. Upon clearing CIQ, everyone's luggage will be transported and loaded onto their ground transport vehicles.

PET ARRIVALS

PERMITTED AND REQUIREMENTS

All pet owners must apply for a pet permit within 60 days but no less than seven days before the departure date. The following requirements and documents will be needed to enter Thailand:

- A copy of the pet owner's passport.
- Fill out the form Rore. 1/1 (ร. 1/1) from the Thai Department of Livestock Development
- Health Certificate must be endorsed by USDA/APHIS Veterinary Services office prior to the pet's departure.
- Proof of Vaccinations
 - Pets must be vaccinated **at least 21 days prior to their departure**.
 - Dogs require five vaccines - Rabies, Leptospirosis, Distemper, Hepatitis, and Parvovirus.

- A dog is subjected to tests for Leptospirosis with negative results 30 days prior to departure.
- Cats require two vaccines – Rabies and feline panleukopenia virus (FPV).
- Upon arrival AQS for Veterinary Inspection will need to be contacted. They will issue a form R-6 and an import license (Form R-7).
- Have your pet entry fees money in cash. It will cost **500 Baht per animal**.

DEPARTURE PROCEDURES

PASSENGERS AND CREW DEPARTURES

Universal Aviation staff members will meet the crew and passengers at the entrance of the International Departure Gate Number 2 to assist with luggage and bags. Both passengers and crew will be transported to the Main Terminal for CIQ processing, once everyone has arrived.

After clearing CIQ, passengers and crew will need to board a ramp shuttle which will transport them to the aircraft for departure.

PASSENGERS WITH DISABILITIES

AN AMBULIFT AND WHEELCHAIR ARE AVAILABLE

An ambulift and wheelchair are available upon request. Submit your request to a Universal staff member prior to arrival to ensure the equipment is available and avoid delays. A staff member will assist passengers with disabilities board the aircraft.

LUGGAGE

HANDLED VIA A UNIVERSAL STAFF MEMBER AND PORTERS

Porters will transport luggage from CIQ to the aircraft. Upon clearing CIQ, everyone's luggage will be transported and loaded onto the aircraft. Luggage is never left unattended. A staff member will assist with processing all luggage through security and customs.

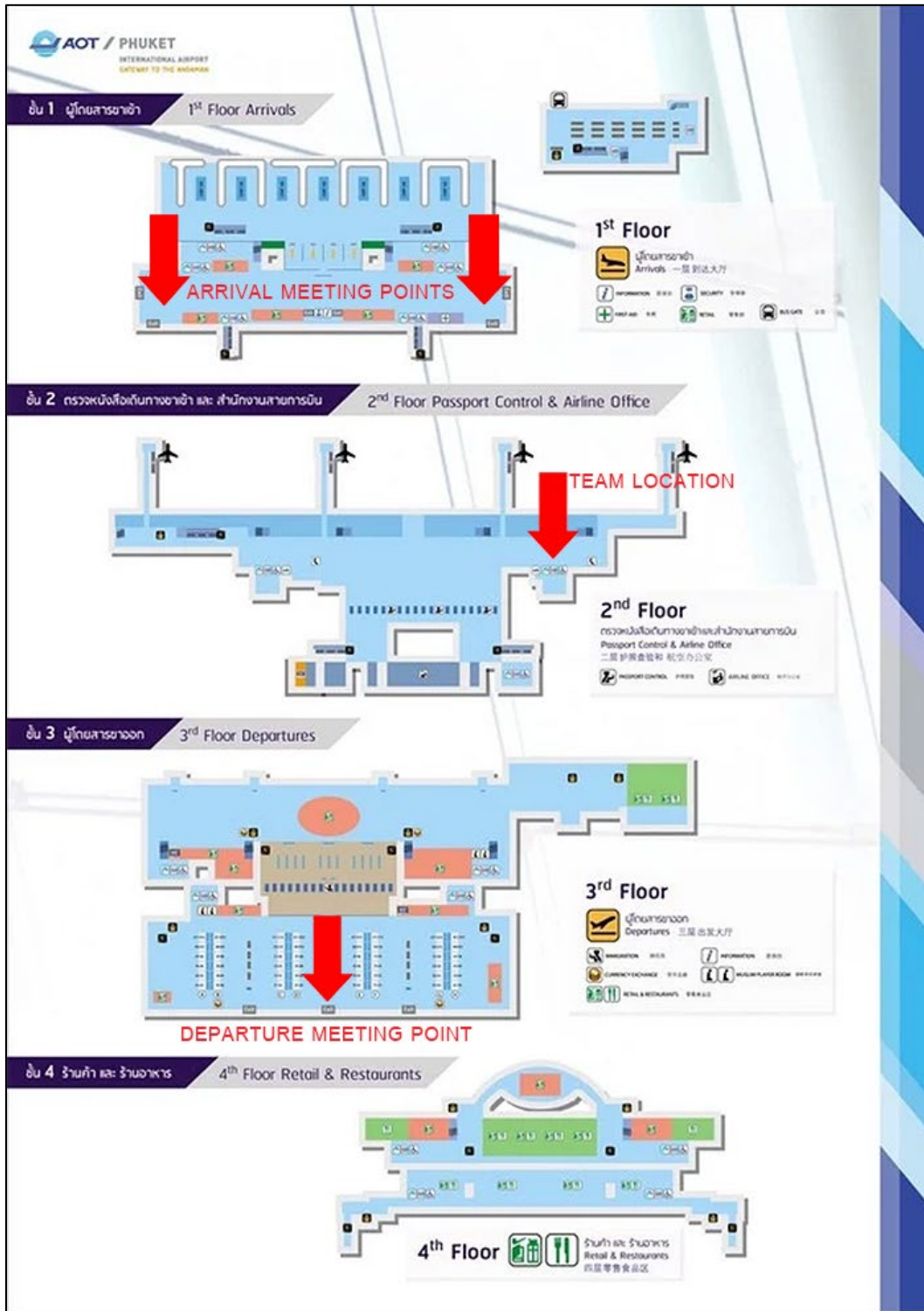
PET DEPARTURES

PERMITTED AND REQUIREMENTS

- Documents required
 - Pet passport
 - Certificate of rabies vaccination
- Certificate of rabies vaccination procedure
 - Pet owners must apply for an export permit. Pet owners must take their pets to the AQS for a health check no more than three days prior to the date of departure.
 - Once the veterinary officials at the AQS have completed their animal health check, they will issue the pet's owner an Export Permit and a Health Certificate.

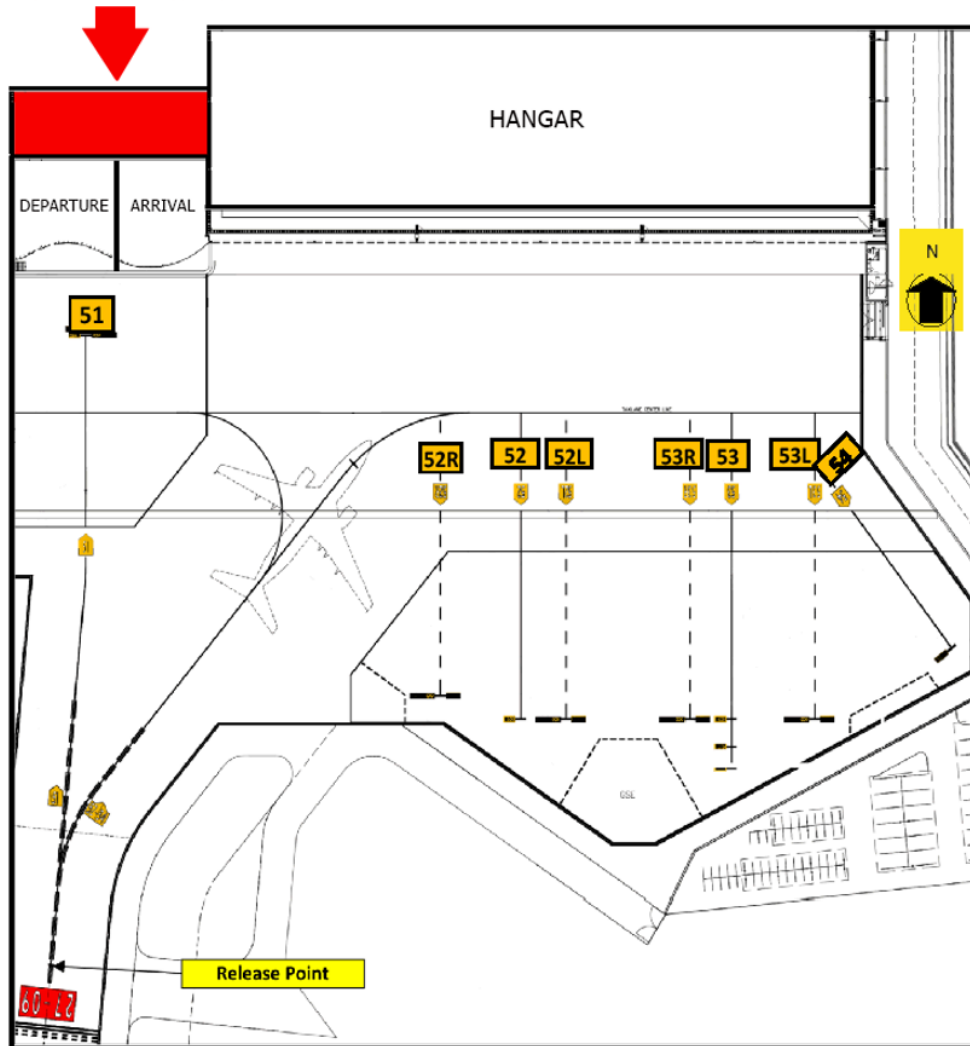
GROUND TRANSPORTATION

AIRPORT ADDRESS: 222 Village No. 6, Maikhao, Thalang, Phuket, Thailand 83110



SIAM LAND PRIVATE JET TERMINAL ADDRESS: 225 Village No. 4, Maikhao, Thalang, Phuket, Thailand 83110

ARRIVAL MEETING POINT,
DEPARTURE MEETING POINT
AND TEAM LOCATION



USEFUL LINKS & RESOURCES

- [PHUKET, THAILAND \(VTSP\) INFORMATION](#)
- [INFORMATION ON HOW TO BRING PETS INTO THAILAND](#)
- [PET APPLICATION: FORM RORE 1/1 \(ร. 1/1\) FROM THE THAI DEPARTMENT OF LIVESTOCK DEVELOPMENT](#)
- [FOR OPERATIONS BASED IN ASIA-PACIFIC](#)
- [FEASIBILITY - IQ - MISSION PLANNING INTELLIGENCE](#)
- [TRIP SUPPORT](#)