

ARRIVAL & DEPARTURE GUIDE

Detailed arrival/departure and ground experience information to help you prepare for your next mission with us.

WSSS/SIN

Singapore Changi Airport

PREPARED BY

UNIVERSAL AVIATION

24/7 SUPPORT

+65 6484-4878



ARRIVAL PROCEDURES



PASSENGERS AND CREW ARRIVALS

Passengers and crew will need to fill out the [SG Arrival Card](#) prior to arriving at WSSS.

MEET AND GREET

A Universal Aviation staff member will greet you on the ramp upon arrival. After passengers disembark, they will be transported in a Universal vehicle to the CIP Terminal for CIQ processing. Passenger and crew lounges are available for use. Both lounges provide a private and quiet area for GA passengers and crew.

After all passengers and crew clear customs and immigration, a staff member will escort them to their ground transportation vehicle on the landside of the CIP Terminal. Access to the CIP Terminal is controlled by security. Drivers will need to show proper identification at the security gate. Drivers can wait for their passengers in the parking lots located at the CIP Terminal landside.

You may reach the Universal team on our radio frequency, [131.025MHz](#).

LUGGAGE

HANDLED VIA A UNIVERSAL STAFF MEMBER AND PORTERS

Porters will transport your luggage from the aircraft to the CIP Terminal. Your luggage is never left unattended. A staff member will assist with processing all luggage through security and customs while passengers and crew watch. Upon clearing CIQ, we will escort all passengers and crew to their landside ground transportation vehicles. Everyone's luggage will be transported and loaded onto their ground transport vehicles.

PARKING

PARKING BAY

A parking bay will be assigned approximately 3hrs prior to arrival. Air traffic control will guide the crew to the parking bay upon arrival.

DISABILITIES

Depending on the passenger's mobility, they will be assisted by a trained Universal staff member and escorted to the CIP Terminal for CIQ clearance. Access ramps are at the CIP Terminal for those using mobility devices and wheelchairs.

CASH DECLARATION

If you are entering Singapore carrying a total value of Physical Currency and Bearer Negotiable Instruments (CBNI) exceeding S\$20,000 (or its equivalent in a foreign currency), you are required by law to make a CBNI declaration (Form NP 727) by submitting a full and accurate report to the Singapore Police Force.

Please submit the CBNI declaration (Form NP 727) online within 72 hours before your arrival into Singapore via the [Immigration & Checkpoints Authority](#) portal.



FOOD IMPORT

Check the list of personal allowances before travelling to Singapore. If you have doubts, please declare your food items to the Immigration & Checkpoints Authority (ICA) officers upon arriving in Singapore. For any additional clarifications on the regulations, please refer to the [Singapore Food Agency](#).

DUTY-FREE CONCESSION FOR LIQUOR PRODUCTS AND TOBACCO

LIQUOR PRODUCTS

Importing duty-free concessions of liquor into Singapore is allowed for passengers and bona fide crew members if the following conditions are met:

- You are 18 years old or older
- You are **not** arriving from Malaysia
- You have spent 48 hours or more outside of Singapore prior to your scheduled arrival.
- Liquor must be for your own consumption only. It is an offence to sell or give them away.
- Passengers are required to pay the taxes on liquor products exceeding their duty-free concession and on goods carried for or on behalf of other persons.

Please refer to [Singapore Customs](#) for the duty-free concession limit.

CIGARETTES AND TOBACCO PRODUCTS

There is no duty-free concession and Goods and Services Tax (GST) relief for cigarettes and tobacco products purchased in Singapore. All cigarettes and tobacco products, including those purchased in Singapore with the 'SDPC' mark, are subject to [duty](#) and GST when brought into Singapore.

PETS

DOGS AND CATS ARE ALLOWED IN SINGAPORE

Before you can [bring your pet to Singapore](#), you need to identify if the breed of the dog or cat is allowed in Singapore and review the exporting country's rabies risk category. Pets must have current vaccine records and a Veterinary Health Certificate. If applicable, you may need to obtain a [Dog License](#). After applying for the Dog License, you must apply for an [Import Animal License](#) via Go Business Licensing Portal. The Import Animal License is valid for 30 days from the date it was issued.

Five days before arriving in Singapore with your pet, you must schedule an appointment for a pet inspection. If you fail to schedule an appointment before arriving, you will be charged an additional \$80. Submit your request for a pet inspection via the [Intelligent Food Approval and Safety Tracking System \(iFAST\)](#).

ASSISTANCE DOGS

REQUIREMENTS TO ENTER SINGAPORE

An assistance dog is a dog trained to assist a person with a disability. The dog must fulfill specific requirements before it is recognized as an assistance dog eligible for import or export. Emotional dogs are not approved as assistance dogs and must comply with the standard requirements and procedures. Review the criteria from the Republic of Singapore and [The Animals and Birds ACT \(CHAP .7\)](#).

DEPARTURE PROCEDURES

PASSENGERS AND CREW DEPARTURES

MEET AT THE CIP TERMINAL

Departing passengers and crew should be dropped off at the entrance of the CIP Terminal, where they will clear CIQ and security. A Universal staff member will stand curbside with porters to assist with luggage. Passengers and crew will be directed to the VIP and crew lounge, where they can enjoy light refreshments while waiting to board the aircraft. Once cleared from CIQ and the aircraft is cleared for boarding, everyone will be driven from the CIP Terminal to the aircraft for boarding.

LUGGAGE

HANDLED VIA UNIVERSAL STAFF MEMBERS AND PORTERS

A Universal porter will assist with all bags and luggage. Your luggage will always be escorted by our porters and never left unattended.

CASH DECLARATION

If you are leaving Singapore carrying a total value of Physical Currency and Bearer Negotiable Instruments (CBNI) exceeding S\$20,000 (or its equivalent in a foreign currency), you are required by law to make a CBNI declaration (Form NP 727) by submitting a full and accurate report to the Singapore Police Force.

Please submit the CBNI declaration (Form NP 727) online within 72 hours before your departure from Singapore via the [Immigration & Checkpoints Authority](#) portal.

PETS

PERMITS AND INFORMATION

- Check the destination country's pet entry requirements.
- Obtain an export license within 30 days of leaving Singapore.
- Obtain a veterinary health certificate (if required).
- Bring the current pet's vaccination records.

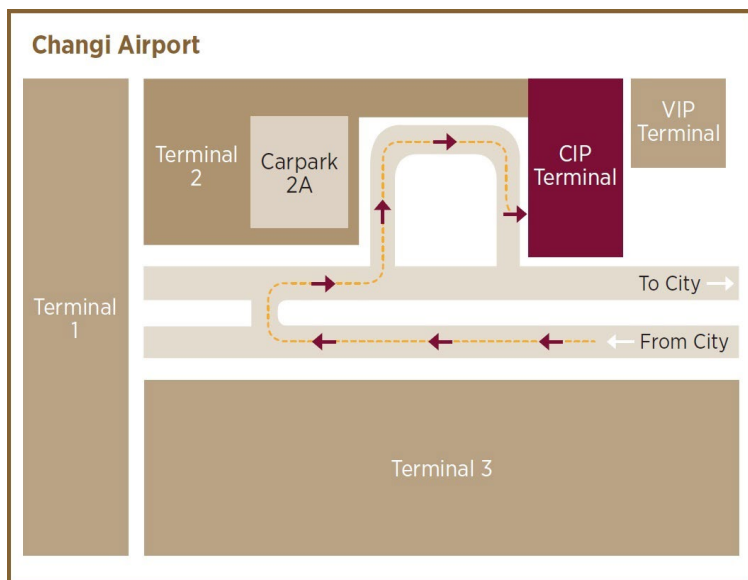
PASSENGER GROUND TRANSPORTATION

ADDRESS FOR DRIVERS

CIP Terminal:
60 Airport Boulevard
Singapore 819643



















**NEXT PAGE: VIEW MAP FOR PICKUP AND DROP OFF AT CIP TERMINAL*

CIP TERMINAL PICKUP AND DROP OFF MAP



DANGEROUS GOODS

The following dangerous goods must not be brought in checked or carry-on luggage/bags by passengers or crew. Failure to declare hazardous materials may result in civil or criminal penalties.

<p>CLASS 1 EXPLOSIVES</p>   <ul style="list-style-type: none"> • TNT - Highly Explosive Materials • Fireworks • Ammunition 	<p>CLASS 2 GASES</p>   <ul style="list-style-type: none"> • Spray Paints • Gas (lighter fuel) • Liquid Petroleum • Butane 	<p>CLASS 3 FLAMMABLE LIQUIDS</p>   <ul style="list-style-type: none"> • Turpentine • Petrol • Paint
<p>CLASS 4 FLAMMABLE SOLIDS</p>   <ul style="list-style-type: none"> • Charcoal • Solid Fuel Tablets • Sulphur 	<p>CLASS 5 OXIDISING SUBSTANCES</p>   <ul style="list-style-type: none"> • Bleaches • Fertilisers • Hydrogen Peroxide 	<p>CLASS 6 TOXIC & INFECTIOUS SUBSTANCES</p>   <ul style="list-style-type: none"> • Pesticides • Biological / Medical Cultures • Cyanides • Clinical waste
<p>CLASS 7 RADIOACTIVE MATERIAL</p>   <ul style="list-style-type: none"> • Medical Isotopes 	<p>CLASS 8 CORROSIVES</p>   <ul style="list-style-type: none"> • Mercury • Sulphuric Acid • Drain Cleaning Agents 	<p>CLASS 9 MISCELLANEOUS DANGEROUS GOODS</p>   <ul style="list-style-type: none"> • Chemical Kits • Expandable Polymeric Beads • Magnetise Material

USEFUL LINKS & RESOURCES

- [SINGAPORE CHANGI AIRPORT \(WSSS\) INFORMATION](#)
- [SINGAPORE CUSTOMS REGULATIONS](#)
- [SINGAPORE DUTY-FREE CONCESSIONS AND GST RELIEF](#)
- [CASH DECLARATION FOR SINGAPORE](#)
- [SINGAPORE \(SG\) ARRIVAL CARD](#)
- [FOR OPERATIONS BASED IN ASIA-PACIFIC](#)
- [CHECK ENTRY VISA REQUIREMENTS](#)
- [BRINGING PETS TO SINGAPORE](#)
- [BRINGING AN ASSISTANCE DOG INTO SINGAPORE](#)
- [FEASIBILITY-IQ – MISSION PLANNING INTELLIGENCE](#)
- [TRIP SUPPORT](#)