

# ARRIVAL & DEPARTURE GUIDE

Detailed arrival/departure and ground experience information to help you prepare for your next mission with us.

## ZSPD/PVG

Shanghai Pudong International Airport

**PREPARED BY**  
UNIVERSAL AVIATION

**24/7 SUPPORT**  
+86-10-84163089



# ARRIVAL PROCEDURES



## PASSENGER AND CREW ARRIVALS

### DOMESTIC ARRIVALS

Upon arrival, passengers and crew may disembark the aircraft and board a shuttle to the VVIP-A Lounge. Luggage will be transported by porters in a separate vehicle to the VVIP-A Lounge and loaded into their ground transport vehicle.

### INTERNATIONAL ARRIVALS

**CAUTION: Crew must wear masks while on the ground if coming from an international flight.**

Upon arrival, a customs and immigration officer will board the aircraft for inspection. Once all passengers have been cleared, they may disembark the aircraft and take the shuttle to Terminal 2 with their carry-on bags. All luggage will be transported via a separate vehicle to Terminal 2. Passengers will need to clear CIQ at Terminal 2.

After the post-flight service is finished, a shuttle will take the crew and their luggage to Terminal 2, where they need to clear CIQ.

## PASSENGERS WITH DISABILITIES

### WHEELCHAIR AVAILABLE

A wheelchair is available upon request. A staff member will assist passengers with disabilities in deplaning and transport them to their terminal.

## LUGGAGE HANDLING

Luggage is handled by a porter and transported via a separate vehicle. Customs will scan all the luggage. Your luggage is never left unattended. Once everybody is ready to leave the airport, a porter will load the luggage onto the ground transport vehicle.

## PET ARRIVALS

### PERMITTED WITH VALID DOCUMENTATION

Pets allowed in China include cats and dogs. Pets must have an official quarantined certificate and current vaccine certificates from a licensed veterinarian. All pets need to be safely contained in their kennels before disembarking. Airport officials will scan each pet's Microchip/Pet ID before being allowed to leave the ramp.

## COVID-19 SAFETY

### ENTERING CHINA

Before entering China, the crew and passengers must have 48-hour PCR test results. The crew is NOT required to have a PCR test, only under the condition that they operate quick turn and do not enter the country.

Contact your Universal support team for the most current Covid-19 updates and regulations

# DEPARTURE PROCEDURES

## PASSENGER AND CREW DEPARTURES

### DOMESTIC DEPARTURES

A Universal staff member will meet everyone at the entrance of the **VVIP-A Lounge**. Once everyone has arrived, they will need to clear security before boarding the aircraft. A shuttle will take them to the aircraft for departure.

### INTERNATIONAL DEPARTURES

**Passengers** will be greeted by Universal staff at **Terminal 2, Gate 26**, then escorted to the check-in counter. Staff will assist passenger's check-in their luggage. Once all passengers have check-in, they will be escorted to the CIQ area for processing. After CIQ is completed and everyone has been cleared, passengers will board a shuttle to the aircraft for departure.

The **crew** will need to clear security in **Gate 27**. After security, the crew will be transported to Terminal (S1) for CIQ processing. A shuttle will transport the crew to the aircraft after they clear customs.

## PASSENGERS WITH DISABILITIES

### WHEELCHAIR AVAILABLE

A wheelchair is available upon request. A staff member will assist passengers with disabilities in passing through CIQ and security. Once the passenger is cleared, they will be transported to the aircraft for departure.

## LUGGAGE HANDLING

Luggage is handled by a porter and transported via a separate vehicle. Security may inspect luggage if unexpected items are detected, and customs may randomly scan luggage. Your luggage is never left unattended. Once everybody is ready to depart and cleared security, a porter will transport and load the luggage onto the aircraft for departure.

## PET DEPARTURES

### PERMITTED WITH VALID DOCUMENTATION

All pets must have an official quarantined certificate and current vaccine certificates from a licensed veterinarian. Before arriving at the FBO, all pets must be safely contained in their kennels. Airport officials will scan each pet's Microchip/Pet ID before being allowed to board the aircraft.

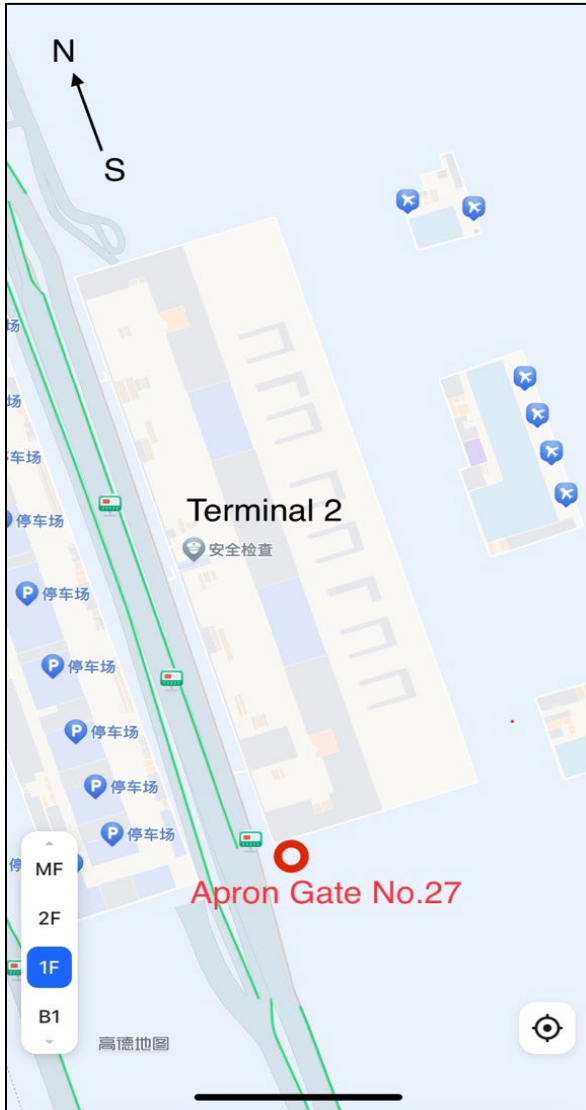
## USEFUL LINKS & RESOURCES

- [SHANGHAI, CHINA \(ZSPD\) INFORMATION](#)
- [FOR OPERATIONS BASED IN ASIA-PACIFIC](#)
- [FEASIBILITY - IQ - MISSION PLANNING INTELLIGENCE](#)
- [TRIP SUPPORT](#)

# PASSENGER GROUND TRANSPORTATION

ADDRESS FOR DRIVERS: No. 6000, Yingbin Ave, Pudong District, Shanghai, China

## CREW DEPARTURES AT APRON GATE 27



## VVIP-A LOUNGE

