

ARRIVAL & DEPARTURE GUIDE

Detailed arrival/departure and ground experience information to help you prepare for your next mission with us.

ZSSS/SHA

Shanghai Hongqiao International Airport

PREPARED BY
UNIVERSAL AVIATION

24/7 SUPPORT
+86-10-84163089



ARRIVAL PROCEDURES



PASSENGER AND CREW ARRIVALS

INTERNATIONAL ARRIVALS

Upon arrival, a customs and immigration officer will board the aircraft for inspection. Passengers and crews must show the officer their passports and crew ID cards. Universal staff will greet passengers on the ramp once they are allowed to disembark the aircraft. Passengers and crew will board a VIP shuttle and be transported to the FBO for CIQ processing.

DOMESTIC ARRIVALS

After a domestic flight arrives, a dedicated VIP shuttle will transport passengers directly to the VVIP-17 lounge. Porters will handle and transport all luggage. Once the crew has completed post-flight service, a shuttle bus will be provided to transport the crew, along with their luggage to the VVIP-17 lounge. Both passengers and crew may board their ground transport vehicles outside the VVIP-17 lounge entrance without any additional security checks or delays.

PASSENGERS WITH DISABILITIES

WHEELCHAIR AVAILABLE

A wheelchair is available upon request. A staff member will assist passengers with disabilities in deplaning and transporting the passenger to their corresponding terminal.

LUGGAGE HANDLING

Luggage is handled by a porter and transported via a separate vehicle upon arrival. Your luggage is never left unattended. Customs will scan all luggage from international flights. Once everybody has been cleared to leave the airport, a porter will load the luggage pieces into the passengers and crew ground transport vehicles.

PET ARRIVALS

PERMITTED WITH VALID DOCUMENTATION

Pets allowed in China include cats and dogs. Pets must have an official quarantined certificate and current vaccine certificates from a licensed veterinarian. All pets need to be safely contained in their kennels before disembarking. Airport officials will scan each pet's Microchip/Pet ID before being allowed to leave the ramp.

DEPARTURE PROCEDURES

PASSENGERS AND CREW DEPARTURES

INTERNATIONAL DEPARTURES

A Universal staff member will greet passengers and crew at the entrance of the FBO along with porters to assist with the luggage. The crew and passengers will be escorted to the CIQ area for processing inside the FBO. Once the aircraft has been cleared for departure and passengers and crew have completed all CIQ processing, a Universal staff will transport passengers and crew to their aircraft for departure.

DOMESTIC DEPARTURES

Passengers and crews will be greeted by Universal staff at VVIP-17 lounge. They will assist everyone with their luggage and bags. Both passengers and crew will need to clear security before boarding the shuttle on the ramp, which will take them to the aircraft for departure.

PASSENGERS WITH DISABILITIES

WHEELCHAIR AVAILABLE

A wheelchair is available upon request. A staff member will assist passengers with disabilities in passing through CIQ and security. Once the passenger is cleared, they will be transported to the aircraft for departure.

LUGGAGE HANDLING

Luggage is handled by a porter and transported via a separate vehicle. Security may inspect luggage if unexpected items are detected, and customs will scan all the luggage. Your luggage is never left unattended. Once everybody is ready to depart and cleared security, a porter will transport and load the luggage in the aircraft for departure.

PET DEPARTURES

PERMITTED WITH VALID DOCUMENTATION

All pets must have an official quarantined certificate and current vaccine certificates from a licensed veterinarian. Before arriving at the FBO/VVIP-17 lounge, all pets must be safely contained in their kennels. Airport officials will scan each pet's Microchip/Pet ID before being allowed to board the aircraft.

COVID-19 SAFETY

According to the relevant provisions of the "People's Republic of China Frontier Health and Quarantine Law" and the General Administration of Customs as of November 1, 2023, passengers and crew entering or exiting the country are exempt from filling out the "People's Republic of China Entry/Exit Health Declaration Card/Code."

However, passengers or crew with the following symptoms of an infectious disease such as fever, cough, difficulty breathing, vomiting, diarrhea, rash, unexplained subcutaneous bleeding, or those diagnosed with an infectious disease must proactively declare their health to customs officials. Passengers and crew will need to cooperate with customs as they will need to conduct a work health quarantine, including temperature checks, epidemiological investigations, medical examinations, and sample testing.

PASSENGER GROUND TRANSPORTATION

ADDRESS FOR DRIVERS:

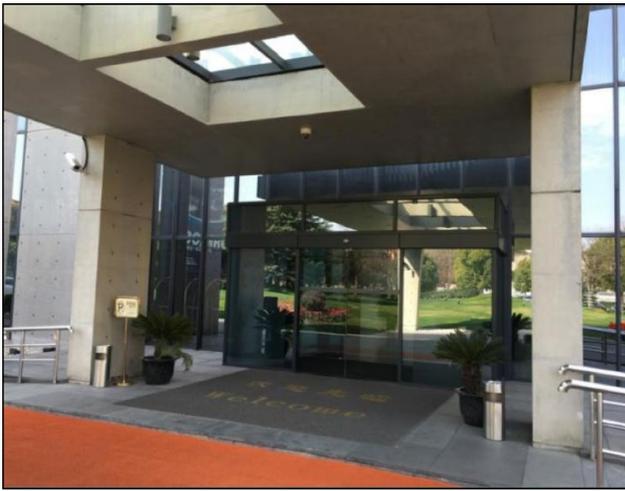
International Flights - Hawker Pacific FBO Address: No.99 Yingbin Rd, No 7, Shanghai Hongqiao International Airport

Domestic Flights - VVIP No.17 Address: At the west end of No.1 Yingbin Rd, Shanghai Hongqiao International Airport

Reference Page 4-5 for Photos, VVIP No. 17 Map, and Useful Links

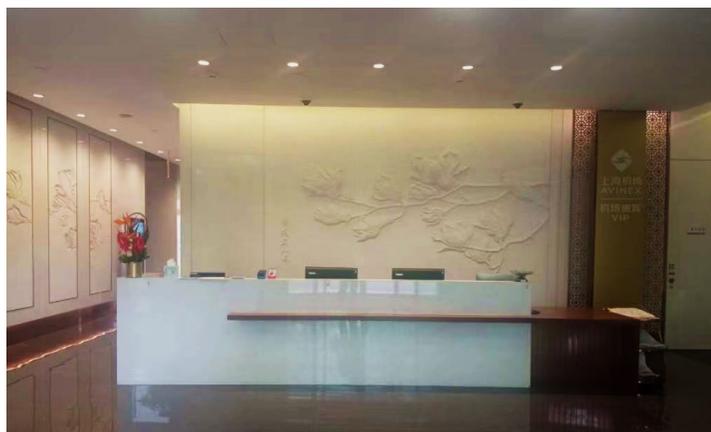
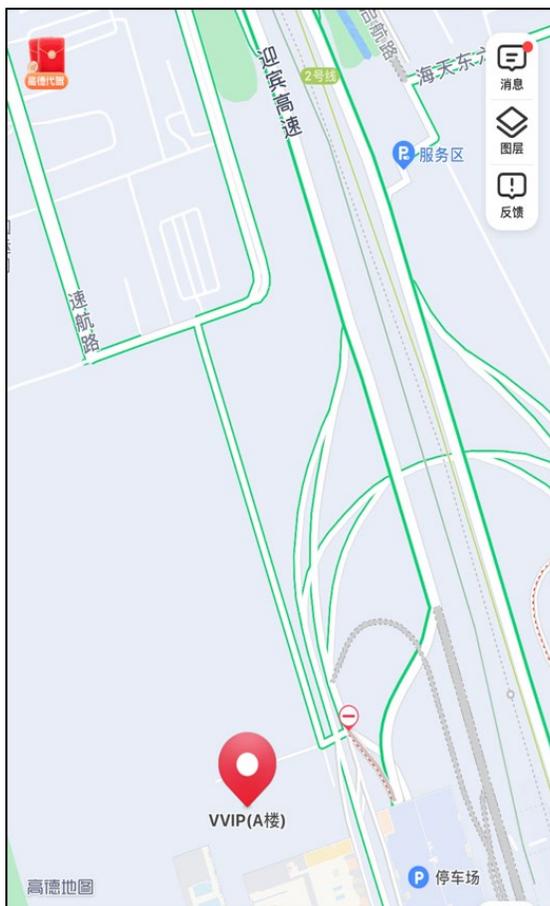


FBO Ground Services from
Universal Weather and Aviation, Inc.



ADDRESS FOR DRIVERS:

VVIP No.17 Address: At the west end of No.1 Yingbin Rd, Shanghai Hongqiao International Airport



USEFUL LINKS & RESOURCES

- [HONGQIAO-SHANGHAI, CHINA \(ZSSS\) INFORMATION](#)
- [FOR OPERATIONS BASED IN ASIA-PACIFIC](#)
- [FEASIBILITY - IQ - MISSION PLANNING INTELLIGENCE](#)
- [TRIP SUPPORT](#)



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